United States Department of State





Volume 15 – Overseas Buildings Operations

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15 FAM 510 SCOPE AND GENERAL POLICY 15 FAM 520 METHODS OF DISPOSAL AND PROCESSING OF PROCEEDS 15 FAM 530 PROCEDURES FOR DISPOSAL OF REAL PROPERTY

Changes

- 1. OBO has revised 15 FAM 500, Real Property Disposal Abroad, to comply with OMB's A-11 standards for leases. These changes are from an OIG report titled, "Audit of U.S. Department of State Use of Short-Term Leases Overseas." The terms, Operating Lease and Capital Lease, have replaced Short-Term Lease and Long-Term Lease in the FAM. In addition, there are plain-language changes and other edits throughout. These changes are in all of the subchapters listed above.
- 2. If these subchapter issuances changed less than half the words, we formatted the changed text in *dark magenta italic*. If these subchapter issuances changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
- 4. The office responsible for the material in these subchapters is the

Bureau of Overseas Buildings Operations (OBO). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

- Remove and discard old subchapter 15 FAM 510 (CT:OBO-35; 10-22-2013) and insert new subchapter 15 FAM 510 (CT:OBO-39; 12-16-2013).
- Remove and discard old subchapter 15 FAM 520 (CT:OBO-22; 12-23-2011) and insert new subchapter 15 FAM 520 (CT:OBO-39; 12-16-2013).
- Remove and discard old subchapter 15 FAM 530 (CT:OBO-35; 10-22-2013) and insert new subchapter 15 FAM 530 (CT:OBO-39; 12-16-2013).
- 4. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:OBO-39, and initial.

Distribution Notice

- 1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
- All posts and offices keeping paper versions of the Foreign Affairs
 Manual are responsible for maintaining the FAM on a current basis (see
 2 FAM 1116.5).
- 3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.